



## COST ACTION FP1301

**“Innovative management and multifunctional utilization of traditional coppice forests - an answer to future ecological, economic and social challenges in the European forestry sector (EuroCoppice)”**

### **Minutes of the 1<sup>ST</sup> Meeting of the Steering Group**

**Albert-Ludwigs-University of Freiburg (ALUFR)  
Virtual Video- Conference, 9-12 h CET  
08 January 2014**

### **Minutes Summary**

#### **Participants**

**Chair:** Gero Becker (DE)

**Vice-Chair:** Raffaele Spinelli (IT)

**WG1:** Dagnija Lazdiņa (LV) – not attending, due to techn. problems with video

**WG2:** Valeriu-Norocel Nicolescu (RO)

**WG3:** Natascia Magagnotti (IT)

**WG4:** up to now under the umbrella of WG 2

**WG5:** Debbie Bartlett (UK)

**STSM Manager:** Pieter Kofman (DK)

**Training School Manager:** Karl Stampfer (AT)- not attending

**Others :** Janine Schweier (DE)

#### **Topics:**

##### **Welcome**

Gero welcomes the participants of the meeting.

##### **Rapporteur**

Janine will write the minutes and circulate it after the meeting. After approval of the Steering Group (SG) the minutes will be send out and put on the website.

##### **Update Status Quo**

Gero informs that the Cost Action FP 1301 got a new Science Officer: From now on, Dr. Fatima Bouchama will take over the responsibilities of Melae Langbein.

Gero informed all participants, that ALUFR received the Grant Agreement in the second week of December. Immediately, the invitation to the upcoming meeting in Florence was sent out.

Gero informs that Fobawi has started to set up the website of the Cost Action:

[www.eurocoppice.uni-freiburg.de](http://www.eurocoppice.uni-freiburg.de)

Although the website is not yet finished, it was decided to spread out this information to all partners. It will facilitate the exchange of documents (e.g. minutes) and will offer the option to make announcements (e.g. call for STSM, Call for Training School in Sarajevo).



It was proposed and accepted to add a category in which STSM applicants can look for a host, where hosts can look for applicants and where the reports will be published (Janine to be done)

It was decided to send out the information about the website also to the DC Rapporteur Miodrag Zlatik, to the Science Officer Fatima Bouchama and to the technical Officer Cassia Azevedo (Janine to be done)

It was proposed and accepted to add a category where partners will have the option to add coppice related literature and to inform about completed and ongoing coppice related projects (national and international).

Janine will create a respective template. It should include at least the following information: starting/ ending date of the project, aims, link to a website, contact person. It would be useful to create this list per WG.

## STSM

Gero asked all participants actively to encourage and advertise that partners could do STSMs. A discussion rose up about the question who could apply for STSMs (only PhD? only partners working in research?). Each STSM application is decided individually depending on the quality of the proposal. It should contribute to the aims of the action. It was decided to reword the Flyer/announcement and to invite all partners with all level of educations and all positions to apply for a STSM.

## Upcoming meetings

### Florence

The local organisers Raffaele and Natascia report about the current status quo. It was discussed what still needs to be done before the meeting:

- a doodle link should be send out in order to get exact numbers of participants per event (lunch, excursion etc.) (Janine to be done)
- it was proposed to have name badges (Ivalsa to be done)
- speakers of the Conference should send their presentation some days in advance (to assure that the technique will work), as well as an abstract of the presentation (approx. 1 page) and a short CV (Raffaele to be done)
- Speakers from inside the Cost Action should use the LOGO in their presentation
- each WG leader will receive a list with partners of the respective WG (Janine to be done)
- to send out a reminder for the hotel booking (discount price until jan. 15<sup>th</sup>) (Janine to be done)
- it was discussed what the output of the WG meetings should be. Gero pointed out that the most important output is the answer to the questions: what should be reached within the WG and how it should be reached.
- Natascia proposed for WG 3 to write scientific publications. This also might motivate partners to contribute. However, other WGs may arrange the dissemination in another way.
- It was decided that a very brief template will be provided which might help for orientation and which should be used for short protocols of the WG meetings (Janine to be done)

## Training School

- Karl did not attend the meeting, Janine reported about the current status, as far as possible

- It was discussed whether participants will have the option to receive credits for the participation (Karl to be checked)
- Who is the target group of the training school, which level of knowledge? (Karl to be checked)
- It was decided to contact Karl and ask him for information. The Call for the Training School should be communicated as soon as possible.

#### London meeting

The local organizer Debbie reported about the current status.

- The date is as follows and should be communicated asap:
  - Monday, Nov. 3<sup>rd</sup>, 2014: arrival
  - Tuesday, Nov 4<sup>th</sup>: field trip until 16.30; than MC meeting; than at approx. 20h official dinner
  - Wednesday, Nov 5<sup>th</sup>: Conference / WG meeting; closing time in the afternoon
- The meeting will be held at Greenwich University, London.
- The meeting rooms are reserved
- Hotel rooms are pre-reserved for Monday, Tuesday and Wednesday night (confirmed by Debbie after the meeting)
- Partners are supposed to travel back either on Wednesday afternoon, evening or on Thursday.
- Debbie asks for information about the local organizer support (Janine to be done).

#### Any other business

- It was discussed that we should add a point called “meetings in 2015” to the Agenda of the MC meeting in Florence (Janine to be done)
- It was discussed whether WGs will be free to decide when, where and why they’ll meet in 2015. Gero said that they are in principle “free”, but WG meetings should preferably be held when there are other events, too (e.g. Conference). Furthermore it should be in line with the budget and should be considered in the workplan
- It was decided to check with Brussels until when they need to have all information regarding the work and budget-plan of the 2<sup>nd</sup> grant period (Janine to be done)

The meeting was closed at 12.00h CET.