



COST ACTION FP1301

“Innovative management and multifunctional utilization of traditional coppice forests - an answer to future ecological, economic and social challenges in the European forestry sector (EuroCoppice)”

SG Meeting AGENDA

Conseil Régional Nouvelle Aquitaine (Regional Council of New Aquitaine)
27 boulevard de la Corderie – 87000
Limoges, France
19th of June, 2017

Participants

(Chair: Gero Becker – excused)	WG 1: Dagnija Lazdina
Vice-Chair: Raffaele Spinelli	WG 2: Norocel-Valeriu Nicolescu
Organisation: Alicia Unrau (Rapporteur)	WG 3: Natascia Magagnotti
STSM Coordinator: Pieter Kofman	WG 4: Peter Buckley
	WG 5: Debbie Bartlett

Agenda

1. Pending Deliverables → Status; Planning; Deadlines
 - a. WG1 National Factsheets
 - b. WG1 Glossary
 - c. WG3 Guidelines
 - d. WG4 Regulations
 - e. WG5 Publications based on IUFRO presentations
 - f. ... Other?
2. Policy Paper
 - a. Translations (?)
 - b. Distribution to stakeholders
3. Distribution of printed Deliverables
 - a. To relevant WG Leaders (/authors) and/or to one MC member/country for further distribution
 - b. IUFRO Freiburg
 - c. European stakeholders
 - d. Other conferences?
 - e. Other?
 - f. To Action Members with FAD
4. Budget Grant Period 5 (current Period)
 - a. Distribution of funds remaining from Limoges → 1st priority is Freiburg Meeting
 - b. ... Other activities?
5. IUFRO Congress Session on Traditional Coppice
6. Further activities (?)
7. Limoges Conference: EuroCoppice presentation & Panel Discussion
8. Final Action Dissemination (FAD)
9. (Additional) Tasks for WG Meetings this afternoon (based on this SG meeting)
10. Any other business

MINUTES

Introduction: RS welcomed the SG members to Limoges and expressed his sympathy to Gero for his situation – the SG Members send Gero their best wishes and gratitude for all of the work that he has invested in the Action over the past years. They are looking forward to seeing him in Freiburg this fall.

AU was nominated Rapporteur. She continued with the presentation, which she had discussed intensively with Gero (GB) and RS beforehand.

The most important upcoming dates were reviewed:

- June 19th → Limoges
- Sept 18th → IUFRO Freiburg
- Oct 15th → Action Ends

1. Pending Deliverables → Status; Planning; Deadlines

a. WG1 National Factsheets

- Most national factsheets are available and ready for review
 - Missing reports: Israel, Bosnia & H., France (France promised this month).
 - Missing species information: Serbia & Norway.
- AU will give DL feedback from GB and herself on the reports, with small requested modifications (UPDATE: Done during the WG1 meeting in the afternoon)
- The final version of the reports will be ready by August 1st

b. WG1 Glossary

- There has not been any progress made on the translations (mainly) because Radomir has not been responding (the online glossary is managed in CZ)
- The latest deadline for the glossary is the week before the IUFRO Congress in Freiburg (Congress begins 18.09), since PDK will be giving a presentation on the glossary.
- A detailed plan on the next steps will be made in the afternoon WG1 meeting with AU and RS.
UPDATE: The plan was made and Radomir responded. The timeline is:
 - ASAP: the CZ team will add a category for coppice to the website and include all terms and definitions there (with synonyms and references)
 - Before July 1st: AU will send DL a current list of MC Members and Substitutes
 - By July 1st: Radomir will send DL the special (Unicode) files needed for the translation
 - July 1st: DL will send the special (Unicode) files to MC & Subs for translation
 - The translation of terms is necessary; definitions are strongly recommended
 - July 14th: deadline for translation (sent back to DL)
 - July 24th: DL will send Radomir all translations
 - Sept 1st: Glossary will be ready, with all coppice terms and translations

c. WG3 Guidelines

- The Del is on track. All chapters have been written and the conclusions will be reviewed in the WG3 meeting in the afternoon.
- The document will be finalised after the Limoges Conference by NM and Janine Schweier by the end of June / first week of July.
- GB & PDK will review the documents in July for consistency with other Action Deliverables
- The final version will be ready for formatting by July 31st

d. WG4 Regulations

- 16 country accounts are available; it would be nice to have as many more as possible, but if necessary, the current number is considered enough

- Missing countries are: Albania, Bosnia & Herzeg., Bulgaria, Croatia, Macedonia, Greece, Hungary, Israel, Latvia, Lithuania, Norway, Poland, Portugal, Serbia, Slovakia, Slovenia, South Africa, Spain, Ukraine
- Spain is a particularly important country; potential authors will be contacted by DB & VNN
- AU will announce the missing countries during the MC meeting and request contributions
- AU will also send an email reminder to potential authors after the Conference
- Deadline for new contributions is Aug. 1st

e. WG5 Publications based on IUFRO presentations

- Two presentations were accepted for the IUFRO Congress (DB & Nenad Petrovic). However, Nenad did not register for the Congress by the deadline, so his presentation has (most likely) been removed. He also cancelled his participation to this conference today. Thus, the future of this second article is very unclear. Perhaps DB would be able to present the results of both studies at IUFRO, but she isn't sure whether she will receive enough information from Nenad.
- Extended abstracts on the publications will be available by Sept 15th.

f. ... Other?

→ none

2. Policy Paper

a. Translations (?)

- SG Members reviewed the pros and cons of having the policy paper translated and formatted in the same way as the original documents.
- Two strong arguments against the translation are that (a) the wording of the document was a long process and an accurate translation is very difficult and (b) no one is able to check the accuracy of the translation, so that the Action may be endorsing things that the group does not understand and may not agree with.
- All SG Members decided against offering this option
- If country members would like to translate the document that is encouraged, but it is their own responsibility and will not be in the COST Deliverables format.

b. Distribution to stakeholders

- The SG endorses the idea of sending the PP to EU stakeholder
- The PP should be the only report sent, but there should be a list of the other reports available and a link on where to find them
- AU will send requests for names & orgs in the summer and again in the fall (after IUFRO)
- The PPs will be sent in Oct, corresponding with the end of the Action.

3. Distribution of printed Deliverables

- (100) Limoges
- (350) 10 copies to one MC Member from each country for further distribution
- (50) European Stakeholders
- (100) IUFRO Freiburg
- Other conferences? Other?
 - FORMEC doesn't seem to be the right venue.
 - There is a Conference on Forest Regeneration, organised by Magnus Löf (Action member), which may be an interesting event at which to distribute information. DL or someone from her team will be attending. AU will contact Magnus to see whether he can/would agree to distribute reports there.
- (rest; ca. 100) To relevant WG Leaders / authors (?) for further distribution

4. Budget Grant Period 5 (current Period)

a. Distribution of funds remaining from Limoges → 1st priority is Freiburg Meeting

- There will be funds left over from Limoges because there are less participants than anticipated
- The first priority for extra funds (as discussed in Amsterdam) is the Freiburg Meeting in Sept, as not enough funds were allocated in the first place. The Work and Budget Plan now has the following form: 10 reimbursed participants, 1 day meeting, 2 nights, 500 EUR per person + 500 EUR LOS
- No decisions can be made until the payments for Limoges have been processed. Depending on the available budget, the following options are open (in this order):
 - Include to all oral presentations (if necessary; would be +1 person = 11 max)
 - Increase possible travel amount
 - Increase # of meeting days (To 2 days, 3 nights)
 - Include all poster presentations (+ 5)

b. ... Other activities in funds allow?

- Printing (priority given to WG3 Guidelines and WG4 Regulations, which haven't been printed)
- SG Meeting between (last week Sept) Oct 2 - Oct 15 (Rome/Florence/Frankfurt(?))
- DB: If there are extra funds available, she requests support for a small WG5 meeting in Serbia to pursue the Deliverable that Nenad is leading.

5. IUFRO Congress Session on Traditional Coppice

- Accepted abstracts:
 - 16 accepted oral presentations (final # t.b.d.) → 12* EuroCoppice
 - 10 accepted posters (final # t.b.d.) → 5 EuroCoppice
- Early-bird registration is over; anyone with an accepted abstract who did not register by now has been removed from the program
→ no news from IUFRO yet on who has registered; DB reported that Nenad has not. All SG Members who submitted articles have registered.
- No news from IUFRO yet as to when the session will be (AU requested either Tue/Wed/Thurs, but the organisers have not promised anything)

* One of the oral presentations is by Gero, so no reimbursement is needed; One presentation was supposed to be by Kris Vandekerkhove, but it will now be presented by a coauthor, who is not a Member of EuroCoppice

6. Further activities (?) → No further activities.

7. Limoges Conference: EuroCoppice presentation & Panel Discussion

- The presentation and panel discussion were briefly discussed. SG Members agreed to think of questions for the panellists ahead of time.

8. Final Action Dissemination (FAD)

The SG accepted the following points:

- Total # pages up to 450 (A4) (between 350 – 450)
- Editors: AU, GB, RS, DL, VNN, NM, PB, DB, PDK
- General structure:
 - 0 - Acknowledgements, Foreword...
 - 1 - Overview of coppice forests in Europe
 - 2 – Ecology & Silviculture
 - 3 – Harvesting & Utilization
 - 4 – Services & Governance (separate chapters? Depending on # p.)
 - 5 – A closer look at coppice in Europe (country-specific)
 - 6 - Annex

- Full articles (reviewed by WG Leaders) by Nov 30th
- Print and distribute the FAD by Apr 30, 2018
- Distribution:
 - Ca. 10 copies to be sent to 1 MC Member / country for further distribution (libraries, universities, research stations...)
 - Ca. 3 copies to SG Members
 - Selected European Stakeholders
 - COST Association
- It was decided that:
 - An overview of Action activities will be added again to the Annex, to include a list of Conferences, TSs, STSMs & References + abstracts of publications that acknowledged the Action
 - No full articles or abstracts will be included, other than in the Annex (see above)
 - The (currently named) “Literature relevant to coppice” in the Annex will be a list for “further reading” rather than an all-encompassing “bibliography”. It will be sorted alphabetically, according to author.
 - An extended abstract or other form of unpublished article in EuroCoppice style can be added to a chapter if a WG Deliverable is a different product (such as WG4 and WG5 publications).
 - The group approved an unpublished article by Peter Buckley on coppice conservation and NATURA 2000.
 - → AU will update the drafted Table of Contents to reflect these points

9. (Additional) Tasks for WG Meetings this afternoon (based on this SG meeting)

- WG Leaders will speak to their Members regarding WG contributions to the FAD.
- The WG points listed in # 1 will be discussed in the respective WGs.

10. Any other business

The following points were collected throughout the meeting:

Availability of Action documents:

- Website: the COST rules are that the grant holder must keep the website online for at least 1 year after the end of the Action. However, AU thinks it will be available much longer since she the University usually does not delete the website unless they are requested to do so, or the website technology changes significantly.
- AU will look into putting the documents into a repository (... storage, archive) so that they will always be available somewhere

ISBN for Deliverables:

- An inquiry was made as to whether all Deliverables could have ISBN numbers. It was agreed that it is enough if the FAD has an ISBN, since all of the Deliverables will be in that book.

Dissemination of Deliverables:

- It would be useful to have a A0 poster (that could still be printed in other sizes) with an overview of the reports available and a link to the website that could be taken to conferences. AU will look into this.
- Members should continue to be encouraged to disseminate materials nationally. This point was added to the MC meeting in the afternoon.