



COST

COST ACTION FP1301

“Innovative management and multifunctional utilization of traditional coppice forests - an answer to future ecological, economic and social challenges in the European forestry sector (EuroCoppice)”

MC Meeting MINUTES

Conseil Régional Nouvelle Aquitaine (Regional Council of New Aquitaine)

27 boulevard de la Corderie – 87000

Limoges, France

19th of June, 2017

Participants

| Last Name | First Name | Country |
|--------------------|-------------------|-----------------------|
| Ackerman | Pierre | South Africa |
| Bartlett | Debbie | United Kingdom |
| Bratanova-Doncheva | Svetla | Bulgaria |
| Buckley | Peter | United Kingdom |
| Ceulemans | Reinhart | Belgium |
| Feher | Alexander | Slovakia |
| Hytönen | Jyrki | Finland |
| Karaszewski | Zbigniew | Poland |
| Kofman | Pieter D. | Denmark |
| Laina | Rubén | Spain |
| Laschi | Andrea | Italy |
| Lazdina | Dagnija | Latvia |
| Magagnotti | Natascia | Italy |
| Makovskis | Kristaps | Latvia |
| Marchi | Enrico | Italy |
| Mederski | Piotr | Poland |
| Mihelič | Matevž | Slovenia |
| Neri | Francesco | Italy |
| Nestorovski | Ljupco | Republic of Macedonia |
| Nicolescu | Valeriu-Norocel | Romania |
| Otepka | Pavol | Slovakia |
| Rodrigues | Abel | Portugal |
| Rossney | David | United Kingdom |
| Suadicani | Kjell | Denmark |
| Tolosana | Eduardo | Spain |
| Trajkov | Pande | Republic of Macedonia |
| Tsioras | Petros A. | Greece |



| | | |
|------------|-----------|----------|
| Tsvetkov | Ivaylo N. | Bulgaria |
| Unrau | Alicia | Germany |
| Vanbeveren | Stefan | Belgium |
| Viana | Helder | Portugal |
| Vuillermoz | Morgan | France |
| Županić | Miljenko | Croatia |

Rapporteur Alicia Unrau

Agenda

1. Summary of budget and activities in Grant Period 4 (last GP)
2. Review of MC votes in GP4
3. Budget and activities in Grant Period 5 (current and final GP)
4. Completed Deliverables
 - List
 - Printing & distribution
5. Finalising remaining Deliverables; input needed
 - Glossary (WG1)
 - National Factsheets (WG1)
 - Policy Paper (Translations)
 - Guidelines for Coppice Forest Utilization (WG3)
 - National Forestry Regulations Affecting Coppice Management (WG4)
6. IUFRO 125th Anniversary Congress in Freiburg; Session on Traditional Coppice
7. Final Action Dissemination (FAD)
 - Review of decision & reasons for format;
 - Details on content
8. Any other business

Minutes

Introduction

Vice-Chair Raffaele Spinelli opened the MC Meeting and welcomed all participants to the Final EuroCoppice Conference in Limoges. He expressed his sympathy to the Chair Gero Becker, who had to cancel his participation due to personal reasons. The MC sends Gero their best wishes and gratitude for the extensive efforts that he has invested in the Action.

RS passed the word over to the Action Manager Alicia Unrau for the presentation of the Agenda points. The Agenda was accepted and AU was nominated Rapporteur.

No MC votes were necessary for this meeting.

1. Summary of budget and activities in Grant Period 4 (last GP)

The spending of the last Grant Period was reviewed (1 Year: 1st May 2016 – 30th April 2017)

| <u>Activity</u> | <u>Specifics</u> | <u>Funds</u> |
|-----------------|---------------------------------------|----------------|
| Meeting | Conference - Antwerp | 39.866,75€ |
| Meeting | TS Prep - Riga | 773,70€ |
| Meeting | WG2 & 3 - Rome | 3.735,51€ |
| Meeting | SG - Amsterdam | 5.264,47€ |
| Meeting | Review - Denmark | 2.292,81€ |
| T. School | Boppard | 20.440,59€ |
| T. School | Latvia | 17.275,26€ |
| STSMs | 14 STSMs | 20.975,00€ |
| Dissemination | COST Website Formatting & Printing | 1.500,00€ |
| Dissemination | Dels | 9.767,47€ |
| Other | Bank Fees | 425,00€ |
| | Total activities | 122.316,56€ |
| | 15% FSAC | 18.347,48€ |
| | Total | 140.664,04€ |
| | Original Budget | 141.000,00€ |
| | Original Budget - Spending | 335,96€ |

2. Review of MC votes in GP4

All MC votes since the last MC meeting in Antwerp were reviewed:

- 28.06.16 - WG 2 & 3 Meeting in Rome
- 09.08.16 - Training School Prep Meeting in Riga
- 30.11.16 - SG Meeting Amsterdam
- 10.01.17 - Additional funds for STSMs
- 20.02.17 - Budget for GP5
- 20.02.17 - Limoges accomm. cap & list of eligible participants
- 20.02.17 - Allocation of remaining funds in GP4
- 28.03.17 - Final Action Dissemination
(GP5: 30.05.17 – Removal of accomm. cap Limoges)

The original email e-votes can be found in the Annex of this document.

3. Budget and activities in Grant Period 5 (current and final GP)

Grant Period 5 runs from 1st May 2017 – 15th October 2017

The figures entered in the Work and Budget Plan can be found below:

| Activity | Specifics | Funds |
|------------------|-------------------------|--------------|
| Meeting | Limoges | 56.700,00€ |
| Meeting | Freiburg | 5.500,00€ |
| Dissemination | COST Website | 1.500,00€ |
| Bank Fees | bank fees | 300,00€ |
| | Total activities | 64.000,00€ |
| | 15% FSAC | 9.600,00€ |
| | Total | 73.600,00€ |
| | Budget | 73.600,00€ |
| Remaining | | 0,00€ |

Notes on Limoges:

The estimate above was based on the participation of 62 reimbursed participants; the actual number is approx. 50. It also included a cap on the accommodation flat rate (100 EUR) which has since been removed (back to the usual 120 EUR / night).

→ There will be some funds left over

Notes on Freiburg:

Planned for 10 participants à 500 EUR each (not full costs) + 500 EUR Local Organiser Support

→ This will likely be increased depending on the actual spending in Limoges

4. Completed Deliverables

9 EuroCoppice Reports have been printed and are included in the Limoges Conference Bag:

Reports for Policy

- Coppice Forests in Europe: A Valuable and Sustainable Natural Resource - POLICY PAPER (All WGs)
- Active Management of Traditional Coppice Forests: An Interface Between Silviculture and Operations (WG3 & 2)

Overview of Coppice in Europe

- Coppice in Brief (WG1)
- Typology of European Coppice Forests (All WGs; Led by WG2)
- The EuroCoppice Glossary: Term and Definitions related to Coppice (WG1)

Coppice in EuroCoppice Member Countries

- National Perspectives on Coppice from 35 EuroCoppice Member Countries (All WGs; Led by WG2)

Silviculture

- Silvicultural Guidelines for European Coppice Forests (WG2)

Products

- Coppice Products (WG3)

Governance

- Socio-economic Factors Influencing Coppice Management in Europe (WG5)

Reinhart Ceulemans said that he was impressed with high quality (contents and lay-out) and uniformity of the printed deliverables. He congratulated Alicia Unrau (and others where relevant) with an excellent job.

Printing & distribution

All reports are available online

There are 700 printed copies of each report + 300 extra of the Policy Paper & Typology.

Distribution of printed reports:

- (100) Limoges
- (350) 10 copies to one MC Member from each country for further distribution
- (50) European Stakeholders
- (100) IUFRO Freiburg
- (Other conferences if necessary)
- (rest; ca. 100) To main WG Leaders / authors for further distribution

Reinhart Ceulemans suggested to send copies to the COST Association; AU will look into whether that is useful / desired by the Association.

All Action Members are encouraged to disseminate the reports!

5. Finalising remaining Deliverables; input needed

Input is missing for:

- Glossary (WG1) Translations ***** July 1st – July 14th *****
→ Missing: Most countries (languages)
- National factsheets (WG1) ***** By August 1st *****
→ small additional information
- National Forestry Regulations Affecting Coppice Management (WG4) *** By August 1st ***
→ Missing: Albania, Bosnia & Herzeg., Bulgaria, Croatia, Macedonia, Greece, Hungary, Israel, Latvia, Lithuania, Norway, Poland, Portugal, Serbia, Slovakia, Slovenia, South Africa, Spain, Ukraine

Country representatives will be contacted again by email regarding their input.

6. IUFRO 125th Anniversary Congress in Freiburg; Session on Traditional Coppice

The Congress will take place September 18 – 22, 2017 in Freiburg.

We have an approved coppice session at the Congress:

- Chaired by Valeriu-Norocel Nicolescu & Gero Becker
- **„Traditional coppice: ecology, silviculture and socio-economic aspects”**
- Date not yet allocated
- Likely 2.5 hours
- **26 abstracts submitted:**
 - 16 accepted oral presentations (final # t.b.d.)
→ 12 EuroCoppice

- 10 accepted posters (final # t.b.d.)
→ 5 EuroCoppice
- Early-bird registration is over; anyone with an accepted abstract who did not register by now has been removed from the program
→ no news yet on who has registered
- No news from IUFRO yet as to when the session will be (we have requested Tue/Wed/Thurs)

7. Final Action Dissemination (FAD)

The application for a “book” that incorporates Action outputs was accepted by the MC and the COST Association.

Review of the decision:

- The FAD must be a „product“ for Dissemination; it could have been a publication or multimedia and must be coordinated by the Grant Holder
- This idea (book) had been proposed at the last MC meeting in Antwerp, but it was agreed that other options would be explored before deciding
- The Grant Holder (Gero and Alicia) reviewed all other possibilities, but came to the conclusion with the SG that there was no capacity for anything else, as it would involve producing / coordinate extensive new outputs for FAD after the end of the Action
- Advantages of this „traditional“ format: online documents (and also leaflets) are not accessible for longer periods; it would be beneficial to have a “longer-lasting” Action output, also for future scientific work on coppice

Pages: approx. 400 (A4) (... 350 – 450...)

Editors: Alicia Unrau, Gero Becker, Raffaele Spinelli, Dagnija Lazdina, Valeriu-Norocel Nicolescu, Natascia Magagnotti, Peter Buckley, Debbie Bartlett, Pieter D Kofman

Contents: All reports of the Action (rearrange country data)
+ summary articles on coppice in Europe
+ summary on the outputs and activities of the Action

General structure:

- 0 - Acknowledgements, Foreword...
- 1 - Overview of coppice forests in Europe
- 2 – Ecology & Silviculture
- 3 – Harvesting & Utilization
- 4 – Services & Governance
- 5 – A closer look at coppice in Europe (country-specific)
- 6 - Annex

→ AU will send further details on the structure in the coming weeks.

Printing: Spring of 2018

Distribution:

- Ca. 10 copies to be sent to 1 MC Member / country for further distribution (libraries, universities, research stations...)
- Ca. 3 copies to SG Members
- Selected European Stakeholders
- COST Association

ANNEX – MC e-vote since the last Meeting in Antwerp (15.06.16)

→ All MC votes were accepted

FP1301 MC e-vote on WG3/2 meeting

Dear MC Members,

This e-vote concerns the location, purpose, budget and participants of a proposed small WG meeting.

In the Action's Work and Budget Plan (WBP) for Grant Period 4 there is one small WG meeting already budgeted (5175 EUR). The scope had not yet been decided on for the WBP; that is the purpose of this vote. There will likely be some leftover funds from Antwerp and/or the Training School for small WG/SG task-oriented meetings, but the amount will not be clear until the fall.

Since WG 3 has not yet had an extra meeting and they have tasks that would benefit highly from a small and focussed cross-WG-meeting with WG2, we support their proposal of the following:

WG 3 & 2 Meeting

- Title: Interface between silviculture and production
- Purpose: recommendations for practitioners and policy-makers, highlighting the limits posed by silviculture and by economics
- Dates: Oct 11-12, 2016
- Location: Rome, Italy
- Budget: 5425 EUR
- Participants eligible to be reimbursed by COST:
CARVALHO Joao
MAGAGNOTTI Natascia
NICOLESCU Valeriu-Norocel
PYTTEL Patrick
SPINELLI Raffaele
TOLOSANA Eduardo
VUILLERMOZ Morgan (or RUCH Philippe)

Please see the attached document for more details.

This proposal has been approved by all members of the Steering Group.

The MC e-vote deadline is 05.07.2016. As usual, a non-response will be considered an approval.

With best regards,
Gero Becker & Alicia Unrau

Attachment below

Proposed WG 3 & 2 Meeting in Rome - MC e-vote 29.06.2016

The following small meeting was proposed to take place in Grant Period 4
e-vote ends 05.07.2016; no response is considered an approval.

| | | | |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|------------------|
| Meeting Type | WG 3 & 2 Meeting | | |
| Title of the Meeting | Interface between silviculture and production | | |
| Grant Period Goal(s) it will address | Finalise Factsheet on Coppice Forest Products; Develop a Coppice Forest Utilization Handbook (WG3) Develop a typology of European Coppice Forests (WG1, 2, 3) Draft and discuss Policy Paper | | |
| Description | The goal of the meeting is to discuss important interface issues where silviculture and production are concerned, in order to explore the room and the potential for mutually satisfactory compromise solutions (e.g. cutting intensity vs. financial sustainability etc.) | | |
| Output(s) | A list of recommendations for practitioners and policy-makers, highlighting the limits posed by silviculture and by economics, and pointing at possible compromise solutions | | |
| Location | Roma | ITC | No |
| Start Date | October 11, 2016 | End Date | October 12, 2016 |
| Duration | 2 days | | |
| Number of expected total participants | 7 | Number of participants to be reimbursed from COST funds | 7 |
| Average reimbursement(per participant)(EUR) | 775 | Total Reimbursement costs (EUR) | 5425 |
| Local Organiser Support (EUR) | None | | |
| Total cost of the meeting (EUR) | 5425 | | |

| | |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| The full names of those attending: | CARVALHO Joao, MAGAGNOTTI Natascia, NICOLESCU Valeriu-Norocel, PYTTEL Patrick, SPINELLI Raffaele, TOLOSANA Eduardo, VUILLERMOZ Morgan (or RUCH Philippe) |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|

FP1301 MC e-vote on TS-prep-meeting

Dear MC Members,

This e-vote concerns a new (very) small meeting in Latvia to prepare for the Training School (TS) that will be held there soon (Sept. 19 - 23, 2016).

It would be of great benefit for the main TS Organisers/Trainers to meet in person prior to the TS, allowing them to ensure a high-quality event.

The proposal is as follows:

WG Meeting

- Title: Preparation for the Training School in Latvia
- Purpose: discuss and finalise the TS program, visit sites, prepare equipment, etc.
- Dates: Sept 5-6, 2016
- Location: Riga, Latvia
- Budget: 800 EUR
- Participants eligible to be reimbursed by COST:
KOFMAN, Pieter
LAZDINA, Dagnija (on location in Riga)

This meeting is pending COST approval until our Officer returns from vacation (shortly after the end of the e-vote). Usually she would be contacted first, but the TS dates are approaching quickly, so we have decided to save time by sending the e-vote first.

The MC e-vote deadline is 17.08.2016. As usual, a non-response will be considered an approval.

We hope you are all well,
best regards,
Gero Becker & Alicia Unrau

FP1301 MC e-vote on SG meeting

Dear MC Members,

This e-vote concerns the location, purpose, budget and participants of a proposed Steering Group (SG) meeting.

The proposal would utilise some of the leftover funds originally planned for the Conference in Antwerp last June.

Since the Action is ending in Oct 2017, we think it would be beneficial to have a SG meeting at the beginning of next year:

- Title: SG Meeting
- Purpose: Coordinate activities, deliverables and dissemination until the end of the Action
- Dates: Feb 14 - 15, 2017
- Location: Amsterdam, Netherlands

- Budget: 7900 EUR

- Participants eligible to be reimbursed by COST (alphabetical order):

BARTLETT, Debbie
 BECKER, Gero
 BUCKLEY, Peter (or a WG 4 replacement if necessary)
 KOFMAN, Pieter
 LAZDINA, Dagnija
 MAGAGNOTTI, Natascia
 NICOLESCU, Norocel-Valeriu
 SPINELLI, Raffaele
 STAMPFER, Karl
 UNRAU, Alicia

Please see the attached document for more details.

The MC e-vote deadline is 07.12.2016. As usual, a non-response will be considered an approval.

Thank you and with best regards,
 Gero Becker & Alicia Unrau

| | | | |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------|
| Meeting Type | Core Group Meeting | | |
| Title of the Meeting | Steering Group (SG) Meeting | | |
| Grant Period Goal(s) it will address | Dissemination of results to date Draft and discuss Policy Paper Continue to update the Coppice Glossary and collect statistics on coppice (WG1) Develop a typology of European Coppice Forests (WG1, 2, 3) Prepare publications and project proposals related to Action results (all WGs) | | |
| Description | The SG will meet in Amsterdam to plan the final phase of the Action (ends Oct 2017), including Deliverables, Conferences, Publications and Dissemination. | | |
| Output(s) | Coordination of activities until the end of the Action. | | |
| Location | Amsterdam | ITC | No |
| Start Date | Feb. 14th, 2017 | End Date | Feb. 15th, 2017 |
| Duration | 2 days | | |
| Number of expected total participants | 10 | Number of participants to be reimbursed from COST funds | 10 |
| Average reimbursement(per participant)(EUR) | 750 | Total Reimbursement costs (EUR) | 7500 |
| Local Organiser Support (EUR) | 400 | | |
| Total cost of the meeting (EUR) | 7900 | | |

| | |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The full names of those attending (alphabetical order): | BARTLETT, Debbie BECKER, Gero BUCKLEY, Peter (or a WG 4 replacement if necessary) KOFMAN, Pieter LAZDINA, Dagnija MAGAGNOTTI, Natascia NICOLESCU, Norocel-Valeriu SPINELLI, Raffaele STAMPFER, Karl UNRAU, Alicia |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

FP1301 MC e-vote: additional funds for STSMs

Dear MC,

First of all - a happy 2017 to you all!

This message concerns an e-vote on additional funds for STSMs.

Some information on the issue:

- The funds for STSMs are nearly exhausted, but we still have some indications of interest.
- We expect this current Call to be the final possibility for STSMs (due to the short final period May-Oct, during which we have the final Conference)
- From the Conference last year we still have approx. 11,000 euros leftover that we can reallocate

Pending additional STSM funds, the deadlines are:

- 08.02. for pre-application (to STSM Coordinator)
- 13.02 for the official application
- STSMs must be completed by 30.04.

Our proposal is to allocate more funds to STSMs, up to the maximum 11,000 euros, while keeping with the current deadlines.

We will then still have time to reallocate any unused funds after that. It can be discussed at the Steering Group meeting 14-15.02 and a proposal sent to the MC afterwards.

The Action Officer, STSM Coordinator and Vice-Coordinator have approved this proposal.

This e-vote ends 16.01.; a non-response is considered an approval.

Last but not least - we expect a positive outcome to this vote, so please encourage suitable candidates to apply. We will also continue to advertise since the deadline for applications is quite soon.

With kind regards,
Gero & Alicia

FP1301 Infos on WBP GP5 ; MC votes on Limoges

Dear MC Members,

In this message you will first find some information on the Grant Period 5 (GP5) Work and Budget Plan (WBP), followed by two MC votes concerning the Limoges Final Conference in June.

----- Work and Budget Plan in Grant Period 5 -----

The next, and final, Grant Period (GP5) begins on 01.05.2017 and our proposal for the Work and Budget Plan (WBP) will be ready for your vote soon. It must first be approved by our COST Scientific Officer and she will only return next Monday, 27.02.

Unfortunately, our budget for GP5 is only half the amount of the current GP because COST determines the budget proportionate to the number of months in the Period --> our Action ends on October 15th, so the upcoming GP5 is 6 months, whereas the current GP4 is 12 months. We are requesting additional funds, but will not know the result until next week.

Regardless of the outcome of a few extra funds, the Action's Final Conference will take up nearly the entire budget (figure based on previous conference spending). For the rest we will propose to allocate the remaining funds to Dissemination for the website and printing (if possible) and a small meeting to coordinate and cooperate with the newly formed IUFRO WP 1.03.01 (initiated by the Action) to ensure the sustainability of the Action topics and results.

As mentioned, the details and an MC vote on the GP5 WBP will follow next week. The proposal was discussed and supported at the Steering Group Meeting last week.

----- MC votes on the Final Conference in Limoges -----

Since the MC has already voted on and approved the Limoges Conference in June and it is necessary to move along with the planning of the Conference, we are initiating the present MC vote concerning two aspects of Limoges Conference:

***** 1) Lowering the flat-rate for accommodation to 100 EUR per night (in the Travel Reimbursements – "TRR") *****

There are hotels already pre-reserved for the Conference that range from 60 – 100 EUR a night, so the reduced rate will still cover the costs.

This change allows us to optimise the (tight) budget and more Action Members can be invited to Limoges.

If approved, this will be included in the vote on the WBP next week.

***** 2) List of eligible participants *****

We propose a two-phase invitation process for the eligible participants in Limoges:

* Phase 1 – we would first invite the following Members who are especially important for the Conference, giving a deadline for registration:

- MC Members and MC Observers (as per COST rules),
- SG Members and Action Management,
- accepted 1st author oral and poster presenters
- Local Organisers
- Panelists for the Panel Discussion as external experts (if necessary)

* Phase 2 – inviting all other Members

According to the response from Phase 1, a second round of invitations will be sent to all other Action Members. The remaining spaces will then be filled to the number of eligible participants to be reimbursed by COST on a first-come-first-serve basis.

The number of eligible participants to be reimbursed by COST depends on the outcome of the Work and Budget Plan (see above); the proposal will be 62. This is a reasonable number based on the experience of previous Conferences and we think it will be very likely that Members from “Phase 2” to have the chance to join the Conference.

Please see the list attached for the list of names for Phase 1 and Phase 2.

We think this is the best, most feasible way to allocate the places fairly and efficiently.

Both proposals for Limoges (1 & 2 above) were supported by the Steering Group last week.

If you have any questions, please contact us via eurocoppice@fob.uni-freiburg.de

This vote ends 26.02.17. As usual, a non-response is considered an approval.

With best regards,

Gero & Alicia

FP1301 EuroCoppice - List for Final Conference in Limoges

MC Vote on eligible participants

The proposal is a 2-Phase process: (1) to invite the MC Members and MC Observers (as per COST rules), SG Members and Action Management, 1st author oral and poster presenters, Local Organisers, Panelists for the Panel Discussion as external experts (if necessary), then (2) to invite all remaining Action Members on a first-come-first-serve basis until all places are filled (likely 62 participants, depending on the outcome of the WBP GP5).

PHASE 1 Invitations

| | First Name | Last Name | Country | WG | 2nd WG | Category/Position |
|----|------------|--------------------|---------|----|--------|-------------------|
| 1 | Marius | Aleinikovas | LT | 3 | | MC Member |
| 2 | Jürgen | Aosaar | EE | 2 | | MC Substitute |
| 3 | Alain | Bailly | FR | | | MC Member |
| 4 | Andis | Bārdulis | LV | 2 | | MC Member |
| 5 | Debbie | Bartlett | UK | 5 | | MC Member |
| 6 | Gero | Becker | DE | 3 | | MC Chair |
| 7 | Gheorghe F | Borlea | RO | 4 | | MC Member |
| 8 | Svetla | Bratanova-Doncheva | BG | 4 | | MC Member |
| 9 | Viktor | Bruckman | AT | 2 | | WG Member [WG2] |
| 10 | Peter | Buckley | UK | 4 | | MC Substitute |
| 11 | Joao | Carvalho | PT | 2 | | MC Member |
| 12 | Reinhart | Ceulemans | BE | 3 | 2 | MC Member |
| 13 | Marco | Conedera | CH | 1 | 5 | MC Member |
| 14 | Imre | Czupy | HU | 3 | | MC Member |
| 15 | Ger | Devlin | IE | 3 | | MC Member |
| 16 | Ioannis | Dimitriou | SE | 2 | | MC Member |
| 17 | Yonko | Dodev | BG | | | MC Member |
| 18 | Achim | Dohrenbusch | DE | 2 | | MC Member |
| 19 | Tomislav | Dubravac | HR | 2 | | MC Member |
| 20 | Murat | Ertekin | TR | 2 | | MC Member |
| 21 | Alexander | Feher | SK | 4 | | MC Member |
| 22 | Norbert | Frank | HU | 2 | | MC Member |
| 23 | Sotir | Gluschkov | BG | 3 | | WG Member [WG3] |
| 24 | Katrin | Heinsoo | EE | 4 | | MC Member |
| 25 | Eduard | Hochbichler | AT | 2 | | MC Member |
| 26 | Jyrki | Hytönen | FI | 2 | | MC Member |
| 27 | Indrek | Jakobson | EE | 5 | | MC Member |
| 28 | Patrick | Jansen | NL | 2 | | MC Member |
| 29 | Zbigniew | Karaszewski | PL | 3 | | MC Member |
| 30 | Radomir | Klvac | CZ | 1 | 3 | MC Member |
| 31 | Pieter | Kofman | DK | 1 | | MC Member |
| 32 | Nike | Krajnc | SI | 3 | | MC Member |
| 33 | Milun | Krstic | RS | 2 | | MC Member |
| 34 | Ruben | Laina | ES | 5 | | MC Member |
| 35 | Dagnija | Lazdina | LV | 1 | | MC Member |

| | | | | | | |
|----|-----------------------------------------------------|----------------|----|---|-------------------------|------------------------|
| 36 | Magnus | Löf | SE | 2 | | MC Member |
| 37 | Nataschia | Magagnotti | IT | 3 | | MC Substitute |
| 38 | Kristaps | Makovskis | LV | 1 | | MC Substitute |
| 39 | Giorgos | Mallinis | EL | 4 | | MC Member |
| 40 | Enrico | Marchi | IT | 1 | 3 | MC Member |
| 41 | Ivailo | Markoff | BG | 1 | | WG Member [WG1] |
| 42 | Piotr | Mederski | PL | 3 | | MC Member |
| 43 | Matevž | Mihelič | SI | 3 | | MC Member |
| 44 | Vassillaq | Mine | AL | 3 | 2 | Near Neighbour Country |
| 45 | Ioannis | Mitsopoulos | EL | 4 | | MC Member |
| 46 | Francesco | Neri | IT | 2 | | MC Substitute |
| 47 | Ljupco | Nestorovski | MK | 3 | | MC Member |
| 48 | Valeriu-Noru | Nicolescu | RO | 2 | | MC Member |
| 49 | Pavol | Otepka | SK | 3 | 2 | MC Member |
| 50 | Giovanna | Ottaviani | NO | 3 | | MC Member |
| 51 | Halil Baris | Özel | TR | 2 | | MC Member |
| 52 | Orna | Reisman-Berman | IL | 2 | | MC Member |
| 53 | Abel | Rodrigues | PT | 2 | | MC Member |
| 54 | David | Rossney | UK | 3 | | MC Member |
| 55 | Philippe | Ruch | FR | 3 | | WG Member [WG3] |
| 56 | Janine | Schweier | DE | 3 | | MC Member |
| 57 | Ian | Short | IE | 2 | | MC Member |
| 58 | Ivan | Sopushynskyy | UA | 3 | | Near Neighbour Country |
| 59 | Raffaele | Spinelli | IT | 3 | | MC Vice-Chair |
| 60 | Karl | Stampfer | AT | 3 | | MC Member |
| 61 | Petra | Stochlova | CZ | 2 | | MC Member |
| 62 | Kjell | Suadicani | DK | 3 | | MC Member |
| 63 | Bruce | Talbot | NO | 3 | | MC Member |
| 64 | Eduardo | Tolosana | ES | 3 | | MC Member |
| 65 | Pande | Trajkov | MK | 2 | | MC Member |
| 66 | Petros | Tsioras | EL | 3 | | MC Substitute |
| 67 | Alicia | Unrau | DE | 5 | | Core Group Member |
| 68 | Stefan | Vanbeveren | BE | 3 | 2 | MC Substitute |
| 69 | Mats | Varik | EE | 2 | | MC Substitute |
| 70 | Kris | Verheyen | BE | 4 | | MC Member |
| 71 | Helder | Viana | PT | 2 | | MC Substitute |
| 72 | Cemal | Visnjic | BA | 2 | | MC Member |
| 73 | Sead | Vojnikovic | BA | 2 | | MC Member |
| 74 | Morgan | Vuillermoz | FR | 3 | | MC Member |
| 75 | Miljenko | Zupanic | HR | 5 | | MC Member |
| 76 | External Expert - Panelist for the Panel Discussion | | | | (t.b.d. - if necessary) | |
| 77 | External Expert - Panelist for the Panel Discussion | | | | (t.b.d. - if necessary) | |
| 78 | External Expert - Panelist for the Panel Discussion | | | | (t.b.d. - if necessary) | |

PHASE 2 Invitations

| | First Name | Last Name | Country | WG | 2nd WG | Category/Position |
|----|--------------|--------------------|---------|----|--------|-------------------|
| 1 | Amaia | Albizua | ES | 5 | | WG Member [WG5] |
| 2 | Henrik | Bach | DK | 3 | | WG Member [WG3] |
| 3 | Besim | Balic | BA | 2 | | WG Member [WG2] |
| 4 | Anna | Barbati | IT | 2 | | WG Member [WG2] |
| 5 | Damir | Barčić | HR | 2 | | MC Substitute |
| 6 | Mariusz | Bembenek | PL | 3 | | MC Substitute |
| 7 | Dan | Bergström | SE | 2 | 1, 3 | WG Member [WG2] |
| 8 | Sinilga | Cemulienė | LT | 2 | | MC Substitute |
| 9 | Enda | Coates | IE | 1 | 3 | MC Substitute |
| 10 | H Oguz | Coban | TR | 3 | | WG Member [WG3] |
| 11 | Mario | Costa | PT | 3 | | WG Member [WG3] |
| 12 | Luc | De Keersmaecker | BE | 4 | | WG Member [WG4] |
| 13 | Abdulla | Diku | AL | 3 | 2 | WG Member [WG2] |
| 14 | Pavlos | Efthymiou | EL | | | MC Substitute |
| 15 | Mehmet | Eker | TR | 3 | | WG Member [WG3] |
| 16 | Christos | Gallis | EL | | | MC Substitute |
| 17 | Martyna | Gierszewska | PL | 2 | | WG Member [WG2] |
| 18 | Tomo | Gjorgjevski | MK | 1 | | WG Member [WG1] |
| 19 | Radim | Hédl | CZ | 4 | | WG Member [WG4] |
| 20 | Cornelia | Hernea | RO | 2 | | WG Member [WG2] |
| 21 | Rob | Jarman | UK | 1 | | WG Member [WG1] |
| 22 | Paula | Jylhä | FI | 2 | | WG Member [WG2] |
| 23 | Selman | Karayilmazlar | TR | 2 | | WG Member [WG2] |
| 24 | Tom | Kent | IE | | | MC Substitute |
| 25 | Juergen | Kern | DE | 2 | | MC Substitute |
| 26 | Karin | Kikamagi | EE | 3 | | WG Member [WG3] |
| 27 | Lydia | Koncekova | SK | 2 | | WG Member [WG2] |
| 28 | Julija | Konstantinaviciene | LT | 5 | | WG Member [WG5] |
| 29 | Patrik | Krebs | CH | 5 | | WG Member [WG5] |
| 30 | Martin | Kühmaier | AT | 1 | | MC Substitute |
| 31 | Juha | Laitila | FI | 3 | | MC Substitute |
| 32 | Arvo | Leinonen | FI | 3 | | MC Substitute |
| 33 | Krzysztof | Leszczynski | PL | | | MC Substitute |
| 34 | Manfred | Lexer | AT | 2 | | MC Substitute |
| 35 | Paola | Mairota | IT | 4 | | WG Member [WG4] |
| 36 | Frantisek | Malis | SK | 2 | | MC Substitute |
| 37 | Iryna | Matsiakh | UA | 2 | | WG Member [WG2] |
| 38 | Stjepan | Mikac | HR | | | MC Substitute |
| 39 | Blas | Mola | SE | 2 | | WG Member [WG2] |
| 40 | Jana | Müllerová | CZ | 4 | | WG Member [WG4] |
| 41 | Tomas | Nordfjell | SE | 3 | 2 | MC Substitute |
| 42 | Katerina | Novotna | CZ | 2 | | MC Substitute |
| 43 | Juha | Nurmi | FI | 3 | | MC Substitute |
| 44 | Victor - Dan | Pacurar | RO | 4 | | MC Substitute |

| | | | | | | |
|----|-----------|---------------|----|---|---------|------------------------|
| 45 | Thomas | Papachristou | EL | 3 | | MC Substitute |
| 46 | Marko | Perovic | RS | 2 | | WG Member [WG2] |
| 47 | Nenad | Petrovic | RS | 5 | | MC Substitute |
| 48 | Rodolfo | Picchio | IT | 4 | | WG Member [WG4] |
| 49 | Miriam | Pique Nicolau | ES | 2 | | MC Substitute |
| 50 | Mitja | Piskur | SI | 3 | | MC Substitute |
| 51 | Anton | Poje | SI | 3 | | MC Substitute |
| 52 | Patrick | Pyttel | DE | 2 | | MC Substitute |
| 53 | Patrick | Schleppi | CH | 2 | | WG Member [WG2] |
| 54 | Uwe | Schmidt | DE | 1 | | WG Member [WG1] |
| 55 | Diana | Simon | RO | 2 | | WG Member [WG2] |
| 56 | Giulio | Sperandio | IT | 5 | | WG Member [WG5] |
| 57 | Christian | Suchomel | DE | 4 | | WG Member [WG4] |
| 58 | Martina | Tijardovic | HR | 2 | | MC Substitute |
| 59 | Elvin | Toromani | AL | 2 | | Near Neighbour Country |
| 60 | Ivaylo | Tsvetkov | BG | 2 | | MC Substitute |
| 61 | Kris | Vandekerkhove | BE | 2 | | WG Member [WG2] |
| 62 | Pau | Vericat | ES | 2 | | WG Member [WG2] |
| 63 | Dinko | Vusić | HR | 3 | | MC Substitute |
| 64 | Martin | Weih | SE | 3 | | MC Substitute |
| 65 | Axel | Weinreich | DE | 2 | 3, 4, 5 | WG Member [WG2] |
| 66 | Terenzio | Zenone | BE | 2 | | WG Member [WG2] |
| 67 | Marko | Zoric | HR | 3 | | MC Substitute |

FP1301 MC vote on remaining funds in this Period

Dear MC Members,

At the Steering Group Meeting last week we discussed possibilities for spending the remaining funds in the current Grant Period (GP4).

First an update on spending status since the last vote in this respect 10.01 – 16.01: With your approval, an additional 8234 EUR was invested in STSMs that will take place before the end of the Period. The STSM Call is now closed.

Now that we have a more accurate estimate of the costs of pending activities (SG Meeting that was just completed, Training School in Latvia, STSMs), it is clear that we have approximately 9 600 EUR remaining in this Period.

We propose to allocate the remaining funds to:

1- a small meeting in Denmark to compare, harmonise and finalise all Action Deliverables --> estimate = 3925 EUR

Please see the details attached, including names of eligible participants.

2- Printing of Action Deliverables --> all remaining funds = ca. 5675 EUR

This would apply to all Deliverables that are finalised on time, likely: Coppice Factsheet, Coppice Typology, Silviculture Guidelines, Country Reports, Products Factsheet, Interface between Silviculture and Operations, Governance Factsheet, Policy Paper, Statistics & Glossary.

This proposal was supported by the Steering Group last week.

If you have any questions, please contact us via eurocoppice@fob.uni-freiburg.de

This vote ends 26.02.2017. As usual, a non-response is considered an approval.

With best regards,
Gero & Alicia

Proposed Joint WG Meeting in Billund - MC e-vote 20. - 26. Feb 2017

The following small meeting is proposed for Grant Period 4

| | | | |
|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------|
| Meeting Type | WG Meeting | | |
| Title of the Meeting | Comparison, harmonisation and finalisation of Deliverables | | |
| Grant Period Goal(s) it will address | 1 Dissemination of results to date 2 Draft and discuss Policy Paper 4 Continue to update the Coppice Glossary and collect statistics on coppice (WG1) 5 Develop a typology of European Coppice Forests (WG1, 2, 3) 6 Develop Best Practice Guidelines on Coppice Silviculture (WG2) 7 Finalise Factsheet on Coppice Forest Products; Develop a Coppice Forest Utilization Handbook (WG3) | | |
| Description | Meeting to compare all finalised Deliverables for consistency and accuracy, then harmonise if necessary. | | |
| Output(s) | After feedback from authors, Deliverables should be complete and ready for printing. | | |
| Location | Billund, DK | ITC | No |
| Start Date | March 28, 2017 | End Date | March 29, 2017 |
| Duration | 2 days | | |
| Number of expected total participants | 5 | Number of participants to be reimbursed from COST funds | 5 |
| Average reimbursement(per participant)(EUR) | 745 | Total Reimbursement costs (EUR) | 3725 |
| Local Organiser Support (EUR) | 200 | | |
| Total cost of the meeting (EUR) | 3925 | | |
| The full names of those attending: | Gero Becker, Pieter Kofman, Valeriu-Norocel Nicolescu, Alicia Unrau, WG3 Member or representative (t.b.d.) | | |

EuroCoppice MC vote on Final Action Dissemination (FAD)

Dear MC Members,

This message concerns an e-vote on the application for a "Final Action Dissemination" (FAD).

To give you enough information to make the decision, we have listed the following below:

- 1 - COST rules for FAD
- 2 - Summary of previous SG & MC discussions
- 3 - Background information on current proposal
- 4 - Proposal for FAD
- 5 - Vote

*** 1 - COST rules for FAD ***

COST Vademecum p. 42-43 (<http://www.cost.eu/Vademecum>):

- Final Action Dissemination (FAD) refers to outputs produced after the end date of the Action in order to share and promote the COST Action's results to the wider research community.
- An amount of EUR 10 000 in total (V.A.T. is not eligible) can be requested for a dissemination activity at the end of an Action
- FAD must be a direct result of work performed by the Action and must be co-authored by Action Participants representing at least 3 different Participating COST Full Members / COST Cooperating Members.
- The FAD product can be in the form of a digital publication, print publication or multimedia.
- The details contained within the request for the FAD Grant must be approved by both the Action MC and the Action's Science Officer.
- The request must be sent to the Action Science Officer by the Action Chair on behalf of the Action's Action MC by no later than 6 months before the official end date of the Action (= April 15th 2017).
- Approved FAD products or outputs must be ordered and paid directly by each Action's Grant Holder. The COST Association will then provide a fixed Grant of up to an agreed amount to compensate the Action Grant Holder.

*** 2 - Summary of previous SG & MC discussions ***

The option of a book was discussed by the SG (April 2016) and presented to the MC at the meeting in Antwerp (June 2016). It was agreed by MC Members present that a FAD was generally desirable, but that other alternatives should first be sought.

*** 3 - Background information on current proposal ***

After much thought and discussion, the Chair, Grant Administrator and Steering Group (Amsterdam,

14.02.2017) have come to the conclusion that a FAD that includes all results of the Action in a single document is indeed the only feasible option.

The reasons are as follows:

- Stand-alone deliverables that are only formatted and printed after the end of the Action (i.e. during the FAD), are too late for proper distribution. This must be finished soon in order from them to be ready for upcoming Conference, such as the EuroCoppice Conference in Limoges, the IUFRO 125th Anniversary Congress and FORMEC.
- It is not feasible to do any extra research or produce completely new material after the Action is finished. This also isn't the aim of FAD (see above).
- We, the Chair & Grant Administrator, do not have the time or resources after the end of the Action to produce / coordinate extensive new FAD formats (which would be required for multimedia, for example). We are, however, responsible for the FAD implementation (see above & Vademecum).
- It would be desirable for the many Deliverables to be brought into a coherent format.
- When looking up the references in other, older articles, for example, it becomes apparent that online documents and also leaflets/broshures are not accessible for longer periods. Thus, it would be beneficial to have a "longer-lasting" Action output that could be used as a Handbook and be found in a library if necessary. This would be especially useful after a few years when the web links are no longer up-to-date.

*** 4 - Proposal for FAD ***

We propose a "book" on "Coppice Forest in Europe" that incorporates all Deliverables produced within the Action, put into a coherent framework. Contributing authors would be named in each respective section. It would be approximately 350 pages and approx 500 copies would be printed. A digital version would also be available. It would be sent to selected EU officials and national stakeholders, scientific libraries, distributed via MC Members.

Please find the proposed application to COST attached.

If you do not agree, you should send us your negative vote. In case over half MC countries file a negative vote, we will not apply for a FAD.

*** 5 - Vote ***

This vote ends on 03.04. As always, a non-response is considered an approval.

With best regards,
Gero & Alicia



Grant request for Final Action Dissemination (FAD)

To apply for a Final Action Dissemination (FAD) grant, please fill in the template below.

Action details

| | |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| COST Action number & title | FP1301 EuroCoppice: Innovative management and multifunctional utilization of traditional coppice forests - an answer to future ecological, economic and social challenges in the European forestry sector |
| COST Action Science Officer | Federica Orтели |
| Grant holder details | Albert-Ludwigs-Universität Freiburg Fahnenbergplatz, Freiburg, 79085, Germany |
| MC decision to apply for FAD grant | Enter the date and type of MC decision (MC meeting or written procedure) to apply for a FAD grant. Attach any relevant email correspondence. Pending MC Decision |

Final Action Dissemination details

| | | | | |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------|--------------------------|
| Type (tick box) | Digital publication | <input type="checkbox"/> | Open Access | <input type="checkbox"/> |
| | Print publication | X | | |
| | Multimedia | <input type="checkbox"/> | Specify media | |
| | Other/additional details | | | |
| Title (even if tentative) | Coppice Forests in Europe | | | |
| Fields covered (keywords) | Coppice forest management, ecology, harvesting, utilisation, conservation, protection functions, governance | | | |
| Publisher/provider (when applicable) | Albert-Ludwigs-Universität Freiburg | | | |
| Type details (when applicable) | Number of pages | 350 | ISBN (when applicable) | Yes |
| | Number of print copies for purchase | 500 | | |
| Contents overview (when applicable) | <ul style="list-style-type: none"> - Introduction - Overview of Coppice Forests in Europe - Ecology and Silviculture - Harvesting and Utilization - Services and Governance - A Closer Look at Coppice in Europe - Terminology, Networks and Further Literature - Annex | | | |
| Delivery date (expected) | 01.05.2018 | | | |



COST is supported by the EU Framework Programme Horizon 2020

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| | |
|------------------|-------------------------------------------------------------------------------------------------------------------|
| Costs (expected) | Proofreading, layouting and editing: 4500 EUR Printing: 5000 EUR Distribution: 500 EUR Total: 10 000 EUR |
|------------------|-------------------------------------------------------------------------------------------------------------------|

Final Action Dissemination detailed description

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Abstract</p> <p>Describe the FAD's scientific content, objectives and how it will help achieve the Action's overall aim(s).</p> | <p>The proposed FAD is a compilation of all (or most) Deliverables produced throughout the duration of the Action. It will combine the Deliverables in a consistent fashion and provide some supplementary, summarising texts and figures to complete the extensive work. The main scientific outputs of all Working Groups will be included, so that the document covers all aspects of coppice in Europe, from terminology, statistics, ecology and silviculture to utilisation, products, conservation and governance.</p> <p>The FAD will provide forestry and environment experts, practitioners and policy makers with up to date information, research results and recommendations on coppice in Europe. Since coppice has been neglected for the past decades, this will be a valuable resource for a revitalisation of coppice in the context of the green economy. By informing experts and reaching new stakeholders this document will support all major aims of the Action.</p> |
| <p>FAD role in the Action's dissemination plan</p> <p>Describe the FAD's role as part of the Action's dissemination plan.</p> | <p>The WGs of the Action have worked on a very large variety of topics related to coppice. Each has produced state-of-the-art scientific outputs in their field in many different document formats, which are valuable for dissemination amongst specific groups. It would be desirable, however, for these to be brought into a coherent format. In addition, when looking up the references in other, older articles, for example, it becomes apparent that online documents and leaflets/brochures are not accessible for longer periods. Thus, it would be beneficial to have a "longer-lasting" Action output that could be used as a Handbook and be found in a library if necessary. This would be especially useful after a few years when the web links are no longer up-to-date. Such a document would be a reference for future projects and a tool to reach a broader audience.</p> <p>The document would also be available for download on the website.</p> |
| <p>Target audience</p> <p>Describe which audiences/stakeholders you are trying to reach through your FAD. Outline any envisaged distribution lists.</p> | <p>This document would be sent to selected EU and national stakeholders (e.g. EU officials, international and national forest and environmental policy professionals) and to selected scientific libraries. To ensure a suitable and extensive distribution, the process will be supported by the MC so that stakeholders and libraries in 35 countries will be reached.</p> |



MC vote - Accommodation rate Limoges Conference

Dear MC Members,

This is an MC vote regarding the accommodation reimbursement rate for the Limoges Conference.

We are now able to better assess the budget of this Grant Period (5) and suggest to update the Limoges Conference accordingly. Originally we had erred on the side of caution and had capped the accommodation at 100 EUR per night. It is now clear that this isn't necessary, so we propose to return to the regular nightly rate of 120 EUR.

Pending a positive MC vote, we will send the proposal to COST for approval.

This vote ends on Wed June 7th; as usual, a non-response is considered an approval.

We hope you are doing well,
best regards
Gero & Alicia