



COST ACTION FP1301

“Innovative management and multifunctional utilization of traditional coppice forests - an answer to future ecological, economic and social challenges in the European forestry sector (EuroCoppice)”

MC Meeting Minutes

Antwerp, Belgium

17:15 – 18:00, 15 June, 2016

Participants:

Coordination:

Gero Becker (Chair), Alicia Unrau (Action Manager)

MC Members (24 countries):

Belgium	Reinhart Ceulemans, Stefan Vanbeveren
Bulgaria	Ivaylo Tsvetkov
Czech Republic	Radomir Klvac
Croatia	Miljenko Zupanic
Denmark	Pieter Kofman
Estonia	Katrin Heinsoo
Finland	Jyrki Hytönen
France	Morgan Vuillermoz
Germany	Achim Dohrenbusch
Greece	Petros Tsioras
Israel	Orna Reisman-Berman
Italy	Raffaele Spinelli, Natascia Magagnotti
Latvia	Kristaps Makovskis
Lithuania	Marius Aleinikovas
Netherlands	Patrick Jansen
Poland	Piotr Mederski, Zbigniew Karaszewski
Portugal	Abel Rodrigues, (Helder Viana)
Romania	Valeriu-Norocel Nicolescu, Florian Borlea
Serbia	Nenad Petrovic
Slovakia	Pavol Otepka, Alexander Feher
Slovenia	Matevz Mihelic
Spain	Eduardo Tolosana, Ruben Laina
Turkey	Murat Ertekin
United Kingdom	Debbie Bartlett, David Rossney

MC Observers:

United Kingdom WG 4 Leader Peter Buckley

Rapporteur: Alicia Unrau



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Agenda

1. Welcome, approval of (modified) Agenda, Rapporteur, quorum check
2. Review of MC e-votes since Bucharest MC Meeting (Oct, 2015)
3. Budget cuts in Grant Period 4 (01.05.2016 – 30.04.2017)
4. Modifications to the MoU (MC VOTE)
5. Planned and budgeted activities GP 4
 - A. STSM
 - B. Training Schools
 - C. Antwerp Conference
 - D. Meetings
 - E. Dissemination
6. Outlook until the end of the Action (GP5)
 - A. STSM
 - B. Meetings
 - C. Limoges Conference
 - D. Dissemination
7. Final Action Dissemination (MC VOTE)

Note: The presentations and discussions during the plenary and WG meetings earlier in the day (see presentations on website) provided a basis for the decisions made at this MC meeting.

Minutes

1. Welcome, approval of (modified) Agenda, Rapporteur, quorum check

The Chair welcomed all participants to the MC meeting in Antwerp. AU was elected Rapporteur, the attendance was taken and quorum was met.

2. Review of MC e-votes since Bucharest MC Meeting (Oct, 2015)

There have been four e-votes since the last MC meeting:

23.02.2016 – New Members

11.04.2016 – Participants to be reimbursed in Antwerp

11.04.2016 – Update of the Work and Budget Plan GP3

14.04.2016 – Approval of Work and Budget Plan GP4

➔ Full details can be found in the appendix of this document.

3. Budget cuts in Grant Period 4 (01.05.2016 – 30.04.2017)

Fewer funds are available for the Action in GP 4 than in previous GPs due to general cuts to the COST budget (thus affecting all Actions); it amounts to 42,850 EUR less than in the original calculations used for GP1 at the Kick-Off of the Action. The Steering Group (SG) reviewed MoU Deliverables and identified tasks that must be minimized / eliminated due to the diminished budget.

- ➔ Proposed modifications do not affect the main overall aims and objectives of the Action
- ➔ This reduction in activities was already reflected in the progress report (M30)

4. Modifications to the MoU (MC VOTE)

The proposed modifications to the MoU as a result of budget cuts (see point 3 above) were presented and voted on:

WG 1 Definitions and Typology

~~"1. Collecting, comparing and synthesizing the various expressions and definitions that are related to CFM. This will be then developed further to a glossary and will be continuously improved and enlarged during the life time of the project."~~

→ VOTE: Approved by all MC members

WG 2 Ecology and silvicultural management

~~"2. Enquiry with coppice forests resource persons, experts and specialists (in cooperation with WG 1) to collect knowledge which may have not yet been published."~~

3. Critical review of the collected material from step one and two and identifying contradictory findings and research gaps."

→ VOTE: Approved by all MC members

WG 3 Utilization and products

~~"3. Developing concepts to assess the sustainable growth in yield potential using advanced remote sensing technologies for inventory."~~

5. Setup productivity and cost figures as benchmarks."

→ VOTE: Approved by all MC members

WG 4 Services, protection, nature conservation

~~"2. Collect information on the legislative framework for safe practices in relation to protection functions of coppice forests (protecting infrastructures such as roads, railways and buildings), particularly in relation to maintained or abandoned coppices. Compare this framework with the technical issues arising in deliverable 1, and make recommendations for best practice."~~

→ VOTE: Approved by all MC members

Cross-sectional "Objective"

~~"8. EuroCoppice will explore different concepts of forest/farming interaction based on CFM and evaluate them in terms of feasibility, economy and sustainability."~~

→ VOTE: Approved by all MC members

5. Planned and budgeted activities GP 4

The budget for Grant Period 4 has already been approved; it was reviewed here:

Activity	Description	Spending
Conference	Antwerp	58,950.00
Meetings	t.b.d.	5,175.00
2 Training Schools	Germany, Latvia	41,000.00

STSMs	7 grants	13,300.00
Dissemination	Website, Material	4,000.00
Other	Bank Fees	184.00
Total Scientific		122,609.00
FSAC (Coordination)		18,391.35
Total		141,000.35

There will be left over funds from the Antwerp Conference, but it is not clear how much. It was proposed to allocate remaining funds from Antwerp and (if applicable) Training Schools to meetings (WG/SG/cross)

→ VOTE: Approved by all MC members

6. Outlook until the end of the Action (GP5)

Figures for the GP5 budget are not yet available. However, planning for the Limoges Conference (19.06 – 21.06.2017) must commence now. We assume that the budget of the Limoges Conference, which is the Final Conference, will be similar to the previous conferences (e.g. 60.000 EUR). Further necessary Activities (e.g. meetings to finalise Action Deliverables) will depend on the total GP5 budget. The Chair will attempt to get an indication of the budget for GP5 from the Officer as early as possible.

7. Final Action Dissemination (MC VOTE)

The Grant Holder can apply for up to 10.000 € to finalise specific dissemination material up to one year after Action, which is called “Final Action Dissemination” (FAD).

Several options for the FAD were discussed in the previous session with the entire group. Proposals included a “book” with all Actions deliverables or the Action deliverables as separate documents (in different formats, including video).

A vote was taken on whether the Action would like to apply for the FAD in principal (not mentioning format or content).

→ VOTE: Approved by all MC members

The next step will be that the Coordinators will send a Call to (perhaps specific) Action Members to submit “Expressions of Interest” for the FAD (including a cost estimate, responsible persons, timeline...).

The final application will require another MC vote.

APPENDIX – MC VOTES (Point 2)

23.02.2016 – New Members → Approved by All

Dear MC Members,

This email concerns an e-vote on the participation of researchers/experts who would like to join Action FP1301 EuroCoppice. The applications were either recommended by current COST Action Members or submitted on their own initiative.

According to COST formalities, the participation of new persons to the Action requires an MC vote. The pending applications have been collected in the past months and have gone through the following steps:

- 1) Applicants provided Gero Becker and Alicia Unrau with their CV and a brief letter of motivation (for which there are no specific guidelines) and the WG that they would like to join.
- 2) The respective WG Leaders were contacted regarding the application.
- 3) The national MC Member(s) of the respective country were contacted regarding the application.

This e-vote concerns the application for future participation in the Action of the following researchers/experts (ordered by country; in some cases two persons / country):

1. Austria: Viktor Bruckman (WG 2)
2. Belgium: Luc De Keersmaecker (WG 4) & Kris Vandekerckhove (WG 2)
3. Croatia: Martina Tijardovic (WG 2; she is already MC Substitute)
4. Czech Republic: Jana Müllerová (WG 4) & Radim Hédli (WG 4)
5. Germany: Axel Weinreich (WG 2, 3, 4, 5)
6. Latvia: Kristaps Makovskis (WG 1)
7. Spain: Amaia Albizua (WG 5)
8. Sweden: Dan Bergström (WG 1, 2 & 3)
9. Turkey: Mehmet Eker (WG 3) & H. Oguz Çoban (WG 3)
10. Ukraine: Iryna Matsiakh (WG 2)

The respective WG Leaders, respective national MC representatives and the Chair have accepted the applications listed to be put to an MC vote without opposition (steps 1-3).

The letters of motivation can be found in the attachment (beneath a copy of this message) in the same order as the above list (with applications from one Country / page). All CVs are attached (in a zip), sorted in the same order.

Please respond by 29.02. As usual, a non-response will be considered an approval.

Each of the applications is to be seen individually; if you don't agree with one or more of the applications, please indicate which one and why in your response by Feb 29th.

Based on your vote, the new Members will be informed of the outcome and be formally registered in e-COST as participants in the respective WGs.

With best regards,

Gero Becker & Alicia Unrau

Attachments too extensive to be included here

11.04.2016 – Participants to be reimbursed in Antwerp → Approved by All except Italy

EMAIL:

Dear Management Committee,

This 2nd e-vote for today concerns the list of participants eligible for reimbursement to the coming Conference and Meetings in Antwerp, June 15 - 17, 2016.

<http://www.eurocoppice.uni-freiburg.de/conferences/conference-antwerp>

*** CONTEXT:**

The Work and Budget Plan (WBP) for the coming Grant Period (4) is in progress and will be sent to you for an e-vote very soon. Within this WBP we propose to reimburse a total of 65 participants to the Antwerp Conference and to reduce accommodation reimbursement to 95 EUR/night, rather than 120 EUR/night, since the budget for GP4 is much less than in previous years. This present e-vote on eligible participants depends on the GP4 WBP vote, but to speed up the invitation process we are sending them in parallel.

*** LISTS:**

The three lists in the attached document were compiled in cooperation with the Conference Scientific Committee and the Steering Group. Here are the details to each list:

(1) Main List: These eligible participants will be contacted at the same time. There are 79 persons on the list, but experience has shown that not all will accept the invitation.

- Eligible Participants include: MC Members, eligible NNC MC Observers, Conference Presenters (Oral/Poster) who are not MC Members, Invited speakers, Management and Local Organisers

(2) Reserve List: These eligible participants will be contacted if there are still places available after feedback from the Main List (1), up to a maximum of 65 participants to be reimbursed.

- Eligible Participants include: WG Members beginning with WG 4 (the topic of the Conference), then rotating through WGs 1, 2, 3, 5, up to a maximum of 7 per WG.

(3) Extra List: These are our South African Colleagues (International Partner Country) who will be invited, but are not eligible for reimbursement through the Action.

*** VOTE:**

The MC e-vote deadline is 17.04.2016. As usual, a non-response will be considered an approval.

Wishing you a nice week,
with best regards,
Gero Becker & Alicia Unrau

Attachment:

FP1301 EuroCoppice List of Participants Eligible for Reimbursement
Antwerp Conference, 15 - 17 June 2016, BE
MC VOTE; 11.04.2016

Main List of participants eligible to be reimbursed

These eligible participants will be contacted first (on April 18th, pending vote outcome)

This list is sorted by Last Name; for "position" (right column) abbreviations, see below

	First Name	Last Name	Country	WG	2nd WG	Category	Position
1	Marius	Aleinikovas	LT	3		MC Member	MC
2	Alain	Bailly	FR			MC Member	MC
3	Andis	Bārdulis	LV	2		MC Member	MC
4	Debbie	Bartlett	UK	5		MC Member	MC
5	Gero	Becker	DE	3		MC Chair	MAN
6	Gheorghe Floria	Borlea	RO	4		MC Member	MC
7	Svetla	Bratanova-Doncheva	BG	4		MC Member	MC
8	Peter	Buckley	UK	4		MC Substitute	CONF
9	Joao	Carvalho	PT	2		MC Member	MC
10	Reinhart	Ceulemans	BE	3	2	MC Member	MC
11	Marco	Conedera	CH	1	5	MC Member	MC
12	Imre	Czupy	HU	3		MC Member	MC
13	Luc	De Keersmaeker	BE	4		WG Member [WG4]	LO
14	Ger	Devlin	IE	3		MC Member	MC
15	Ioannis	Dimitriou	SE	2		MC Member	MC
16	Yonko	Dodev	BG			MC Member	MC
17	Achim	Dohrenbusch	DE	2		MC Member	MC
18	Tomislav	Dubravac	HR	2		MC Member	MC
19	Murat	Ertekin	TR	2		MC Member	MC
20	Alexander	Feher	SK	4		MC Member	MC
21	Norbert	Frank	HU	2		MC Member	MC
22	Katrin	Heinsoo	EE	4		MC Member	MC
23	Cornelia	Hernea	RO	2		WG Member [WG2]	CONF
24	Shelley	Hinsley	UK			Invited speaker	IVSP
25	Eduard	Hochbichler	AT	2		MC Member	MC
26	Jyrki	Hytönen	FI	2		MC Member	MC
27	Indrek	Jakobson	EE	5		MC Member	MC
28	Patrick	Jansen	NL	2		MC Member	MC
29	Rob	Jarman	UK	1		WG Member [WG1]	CONF
30	Zbigniew	Karaszewski	PL	3		MC Member	MC
31	Radomir	Klvac	CZ	1	3	MC Member	MC
32	Pieter	Kofman	DK	1		MC Member	MC
33	Nike	Krajnc	SI	3		MC Member	MC
34	Milun	Krstic	RS	2		MC Member	MC
35	Ruben	Laina	ES	5		MC Member	MC
36	Dagnija	Lazdiņa	LV	1		MC Member	MC
37	Magnus	Löf	SE	2		MC Member	MC
38	Natascia	Magagnotti	IT	3		MC Substitute	MAN
39	Kristaps	Makovskis	LV	1		MC Substitute	CONF

Reserve List of participants eligible for reimbursement

To be contacted if there are places still available (up to maximum of 65 reimbursed participants)

	First Name	Last Name	Country	WG	2nd WG(s)	Category/Position	Order in which contacted
1	Paola	Mairota	IT	4		WG Member [WG4]	1
2	Radim	Hédl	CZ	4		WG Member [WG4]	2
3	Martin	Kühmaier	AT	1		MC Substitute	3
4	Patrick	Pyttel	DE	2		MC Substitute	4
5	Petros	Tsioras	EL	3		MC Substitute	5
6	Nenad	Petrovic	RS	5		MC Substitute	6
7	Ivailo	Markoff	BG	1		WG Member [WG1]	7
8	Iryna	Matsiakh	UA	2		WG Member [WG2]	8
9	Mehmet	Eker	TR	3		WG Member [WG3]	9
10	Giulio	Sperandio	IT	5		WG Member [WG5]	10
11	Tomo	Gjorgjevski	MK	1		WG Member [WG1]	11
12	Miriam	Pique Nicolau	ES	2		MC Substitute	12
13	Philippe	Ruch	FR	3		WG Member [WG3]	13
14	Amala	Albizua	FR	5		WG Member [WG5]	14
15	Viktor	Bruckman	AT	2		WG Member [WG2]	15
16	Tomas	Nordfjell	SE	3	2	MC Substitute	16
17	Damir	Barčić	HR	2		MC Substitute	17
18	Anton	Poje	SI	3		MC Substitute	18
19	Pau	Vericat	ES	2		WG Member [WG2]	19
20	Dinko	Vusić	HR	3		MC Substitute	20
21	Anna	Barbati	IT	2		WG Member [WG2]	21
22	Juha	Nurmi	FI	3		MC Substitute	22

Extra List of participants who will be invited, but aren't eligible to be reimbursed

International Partner Countries are not eligible to be reimbursed to meetings by the Action

	First Name	Last Name	Country	WG	2nd WG(s)	Category/Position	Position
1	Pierre	Ackerman	ZA	3		COST International Partner Cou	IPC
2	Cori	Ham	ZA	3		COST International Partner Cou	IPC
3	Keith	Little	ZA	2		COST International Partner Cou	IPC
4	Andrew	McEwan	ZA	3		COST International Partner Cou	IPC

40	Giorgos	Mallinis	EL	4		MC Member	MC
41	Enrico	Marchi	IT	1	3	MC Member	MC
42	Piotr	Mederski	PL	3		MC Member	MC
43	Matevž	Mihelič	SI	3		MC Member	MC
44	Vassillaq	Mine	AL	3	2	COST Near Neighbour Country	MCO
45	Ioannis	Mitsopoulos	EL	4		MC Member	MC
46	Jana	Müllerová	CZ	4		WG Member [WG4]	CONF
47	Ljupco	Nestorovski	MK	3		MC Member	MC
48	Valeriu-Norocel	Niculescu	RO	2		MC Member	MC
49	Pavol	Otepka	SK	3	2	MC Member	MC
50	Giovanna	Ottaviani	NO	3		MC Member	MC
51	Halil Baris	Özel	TR	2		MC Member	MC
52	Victor - Dan	Pacurar	RO	4		MC Substitute	CONF
53	Rodolfo	Picchio	IT	4		WG Member [WG4]	CONF
54	Orna	Reisman-Berman	IL	2		MC Member	MC
55	Abel	Rodrigues	PT	2		MC Member	MC
56	David	Rossney	UK	3		MC Member	MC
57	Janine	Schweier	DE	3		MC Member	MC
58	Ian	Short	IE	2		MC Member	MC
59	Ivan	Sopushynskyy	UA	3		COST Near Neighbour Country	MCO
60	Raffaele	Spinelli	IT	3		MC Vice-Chair	MC
61	Karl	Stampfer	AT	3		MC Member	MC
62	Petra	Stochlova	CZ	2		MC Member	MC
63	Kjell	Suadicani	DK	3		MC Member	MC
64	Christian	Suchomel	DE	4		WG Member [WG4]	CONF
65	Bruce	Talbot	NO	3		MC Member	MC
66	Martina	Tijardovic	HR	2		MC Substitute	CONF
67	Eduardo	Tolosana	ES	3		MC Member	MC
68	Pande	Trajkov	MK	2		MC Member	MC
69	Ivaylo	Tsvetkov	BG	2		MC Substitute	CONF
70	Alicia	Unrau	DE	5		Core Group Member	MAN
71	Stefan	Vanbeveren	BE	3	2	MC Substitute	LO
72	Kris	Vandekerckhove	BE	2		WG Member [WG2]	LO
73	Chiara	Vergani	IT			Invited speaker	IVSP
74	Kris	Verheyen	BE	4		MC Member	MC
75	Helder	Viana	PT	2		MC Substitute	CONF
76	Cemal	Visnjic	BA	2		MC Member	MC
77	Sead	Vojnikov	BA	2		MC Member	MC
78	Morgan	Vuillermoz	FR	3		MC Member	MC
79	Miljenko	Zupanic	HR	5		MC Member	MC

Breakdown:	58	MC	MC Members
	2	MCO	MC Observers (NNCs)
	11	CONF	Presenters @ Conference who aren't MCs
	2	IVSP	Invited Speakers
	3	MAN	Chair/Management/WGLeader
	3	LO	Local Organisers

EMAIL:

Dear Management Committee,

The end of this Grant Period (GP3) is approaching, April 30th, and we have a good overview of spending and the (few) remaining funds.

In this context, we would like you to vote on an update to the Work and Budget Plan (WBP) of GP3.

This proposal was discussed and approved by the Steering Group at the Meeting 07/08-04 and has since been approved by our Action Officer Federica Ortelli.

*** CONTEXT:**

All of our original WBP activities have been achieved / are planned, except for the 2024 EUR for published articles that will no longer meet this GP deadline.

According to our current estimate, we have approximately 7500 EUR funds left that could be re-allocated in this period (= 6500 EUR for activities + 15 % FSAC). Attached you can find a breakdown of GP3 costs.

*** PROPOSAL:**

We propose to distribute these funds as such:

1) 4250 EUR: an extension of the WG2 meeting (Pruhonice, April 25-26; already exists in the WBP) to a joint WG1-WG2 meeting with 5 more participants in order to work on common deliverables, i.e. glossary and typology

2) 250 EUR: a small meeting with two persons in Boppard (DE) to prepare the Training School that will take place there in July, 2016

3) 1500 EUR: editing, printing and layout costs of WG4 materials

4) 500 EUR: increase in budget for dissemination activities related to the factsheets (already exists in WBP).

5) Furthermore, if it becomes clear that there are any remaining funds (following a more exact spending calculation), we ask for the flexibility to also add these funds to the Factsheet Dissemination (see above).

*** DETAILS ON THE MEETINGS + PARTICIPANTS (points 1 & 2 above):**

1) Extra participants to be invited and reimbursed to Pruhonice WG 1 & 2 Meeting (4250 EUR):

- Radomir Klvac (CZ)
- Kristaps Makovskis (LV)
- Alicia Unrau (DE)
- NN: an invited speaker from Mendelu (CZ) (expert on Glossary issues)
- NN: an invited speaker from SILVA (LV) (expert on Glossary issues)

2) Participants to be reimbursed to the meeting in Boppard (250 EUR):

- Gero Becker (DE)
- Alicia Unrau (DE)

Explanation for this additional meeting: We are planning a Training School in the area around Boppard (north-west of Frankfurt) in July. We plan to travel there (1 day) by train to meet with the local forest administration and visit potential stands, view the possible venues and plan logistics for the Training School. We'll then be able to better identify and communicate with potential international Trainers for the TS.

* VOTE:

The MC e-vote deadline is 17.04.2016. As usual, a non-response will be considered an approval.

Thank you and best regards,
Gero Becker & Alicia Unrau

Attachment:

COST Action EuroCoppice FP1303 - Update of WBP in GP3 (MC vote)

Cancelled Activities			
Activity	Specifics	Payments	Funds
Dissemination	Scientific Articles	original estimate	2.024,00€

Completed / Planned Activities			
Activity	Specifics	Payments	Funds
Meeting	Bucharest	Done	52.662,67€
Meeting	Barcelona	Done	7.409,05€
Meeting	Riga	Done	5.574,17€
Meeting	Madrid	Done	4.144,31€
Meeting	Croatia	Done	3.309,30€
Meeting	Antwerp	Done	2.032,90€
STSMs	Accepted	done/ongoing	14.960,00€
Meeting	Frankfurt	reasonable estimate	5.400,00€
Meeting	Prohunice	semi-good estimate	7.500,00€
Training School	Brno	reasonable estimate	22.900,00€
Dissemination	Factsheets	original estimate	3.000,00€
Dissemination	COST Website	original estimate	1.500,00€
Dissemination	Glossary	original estimate	1.000,00€
Bank Fees	NA	reasonable estimate	200,00€

Update of Activities (to be approved)			
Activity	Specifics	Comment	Funds
Meeting	WG1 Glossary	Combined with WG2 in CZ (row 21)	4.250,00€
Meeting	DE Training School Prep	In Boppard, next TS location	250,00€
Dissemination	Material WG4	Editing, printing and layout	1.500,00€
Dissemination	Factsheets*	added to original (row 23)	500,00€

Total activities 138.092,40€

* extended if more funds left 15% FSAC 20.713,86€

Total 158.806,26€

Budget 158.856,00€

Remaining			49,74€
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14.04.2016 – Approval of Work and Budget Plan GP4 → Approved by All

This e-vote was sent by Officer Federica Ortelli to MC Members via eCOST. Note that this also included 95 EUR per night for the Antwerp Conference (as mentioned in the 11.04.2016 – Participants to be reimbursed in Antwerp e-vote).

The Work and Budget Plan for GP4 is summarised as such:

WORKPLAN

Annex A - Work And Budget plan

FP1301

Innovative management and multifunctional utilization of traditional coppice forests - an answer to future ecological, economic and social challenges in the European forestry sector (EuroCoppice)
Grant Period from 01/05/2016 to 30/04/2017

Summary Budget

Instrument	Quant.	Budget
Meetings	2	64125.00 EUR
Training Schools	2	41000.00 EUR
STSMs	7	13300.00 EUR
Dissemination	2	4000.00 EUR
Other Expenses Related to Scientific Activities	1	184.00 EUR
		SCIENCE EXPENDITURE : 122609.00 EUR
Financial and Scientific Administration and Coordination (MAX. 15%)	15%	18391.35 EUR
		TOTAL EXPENDITURE : 141000.35 EUR